

OFFICER DECISION RECORD 2 FORM

This form should be used to record Officer Decisions which have a financial impact (income/expenditure) between £25k - £100k.

ODR Reference Number: CR/521/03/22

APPLICATIONS FOR THE MEMBERS WARD MEMBER BUDGET

BOX 1.

DIRECTORATE: Corporate Resources **DATE:** 14/10/2021

Contact Name: Andrew Sercombe, Governance Manager

Tel. No.: 01302 734354

Subject Matter: Approval of Funding from the – Ward Member Budget
2021/22 No. 39

BOX 2

DECISION TAKEN:

To approve the following application for grant funding from the Members Ward Budget 2021/22

Glass Park Forest School (Wildlings and Wellbeing)

Reference No: 39/DCF/21-22/E&KS

Supported by: Councillors Nevett and Robinson

Cost £425

BOX 3

REASON FOR DECISION AND ALTERNATIVE OPTIONS CONSIDERED AND REJECTED:

**Doncaster Community Fund Ward Member Budget 2021/22
Approval of Applications**

Further to the establishment of a ward Members Budget of up to £3k per Councillor a number of applications have been received and assessed in line with the application criteria and supported by the relevant ward Councillor (s).

Legal Considerations:

Section 236 of the Local Government and Public Involvement in Health Act 2007 provides that an authority may make arrangements for individual Members to exercise functions of the authority in relation to the electoral division or ward for which the Member is elected.

In implementing the scheme and agreeing grant applications the Council must ensure this is in accordance with its Financial Procedure Rules. Any parties accepting the grant must formally agree to the terms and conditions of the grant funding. Appropriate monitoring of activities and expenses will be undertaken where necessary to ensure compliance. Councillor Nevett and Robinson have both declared their interests as

Trustees of Glass Park and have complied with her obligations under the law and the Member Code of Conduct and this does not prevent the grant being awarded.

Financial Considerations

The Elected Members Ward Budget is included the 2021/22 Revenue Budget. Within this allocation each elected Member is allocated up to £3k (£165k in total across all 55 elected Members) to support local groups and organisations.

A central record of grants allocated will be maintained by the Corporate Governance Team within Legal and Democratic Services – this will reconcile to the grant payments made and record the outcomes achieved through the use of the grant funding.

This is an allocation of existing 2021/22 revenue budget and so is contained within the Council's current budget envelope.

The individual applications below, detail the extent to which the initiative will seek to make a positive impact within the local community.

Glass Park Forest School (Wildlings and Wellbeing)

Reference No: 39/DCF/21-22/E&KS

**Supported by: Councillors Nevett and Robinson
Cost £425**

EXPECT Youth will support Wildlings and Wellbeing to deliver four, 2 hour Forest Schools sessions in the Glass Park, Kirk Sandall. This will include bug hunting, pond dipping, nature craft and mud kitchen for children aged 5 to 11 (and potentially older siblings). A Halloween Themed session which includes potion making, pumpkins, hammocks, Autumn crafts and bug hunting for the same age group. The sessions will be provided free for participants.

The funding will be put towards staff costs for the sessions, to ensure children are kept safe at all times.

EXPECT Youth will support the activity with organising and promoting the activity through it's networks, website and social media, encouraging local people to apply via the schools, local groups and specialist providers (social workers, health visitors, SEND contacts).

**BOX 4
BACKGROUND PAPERS
None.**

BOX 5 INFORMATION NOT FOR PUBLICATION:

This decision may be published on the Council's website. The individual grant application forms are not available for publication as they contain personal and financial information in respect of the applicant.

Name: Sarah Corbett_ Signature: via email.

Signature of FOI Lead Officer for service area where ODR originates

**BOX 6
AUTHORISATION:**

Name: Scott Fawcus

Signature

Date: 15/10/21

Scott Fawcus
Assistant Director Legal and Democratic Services

Does this decision require authorisation by the Chief Financial Officer or other Officer?

Yes/No

**PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE
IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION**

Once completed a PDF copy of this form along with any relevant background papers should be forwarded to Governance Services at Democratic.Services@doncaster.gov.uk who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.